

January 7, 2012

Dear Colleague,

Your student is enrolled this semester in CURR 210 (*Public Purposes of Education: Democracy and Schooling*). The course is pre-requisite to applying for admission into the teacher education program here at Montclair State University.

All students enrolled in CURR 210 are required to attend an initial orientation session at their field site in the Newark Public Schools. Due to time and space constraints at this particular school site, we are unable to schedule the orientation during the Thursday 11:30-2:00pm time slot when this course formally meets. Unfortunately, our only alternative is to hold the orientation session at the school site on **Monday February 6, 9:00-11:00am**.

I sincerely apologize—as I know this will interfere with your students' course obligations and/or academic responsibilities. Please know that the opportunity to experience the day-to-day operations of an urban public school is essential to the development of new teaching professionals and that this is an exceptional case. I assure you that the remaining fieldwork hours required for this course can be completed at the students' convenience so that it does not conflict with coursework or attendance in other courses.

I thank you, in advance, for your willingness to support your student in their preparation for admission to our nationally-acclaimed teacher education program.

If you have additional questions or concerns, please feel free to contact me at (973) 655-6850 or by email at dominev@mail.montclair.edu.

With much appreciation,



Vanessa Domine, Ph.D.
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